

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
October 1, 2020
Conducted Via Teleconference
Per State of Emergency Declared in Washington State and Mason County**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Commissioner A. Hospador, General Manager (GM) D. Carnahan, Project & Accounts Manager (PM) J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: None.

CORRESPONDENCE: None.

PRESENT AGENDA: *Commissioner Swart moved to adopt the agenda as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted.*

MINUTES: The minutes of the September 3, 2020 regular meeting were presented. Commissioner Anderson noted a correction to be made. *Commissioner Hospador moved to approve the minutes as emended. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

BUSINESS:

DISCUSS 2021 BUDGET: The commissioners and administrative staff discussed the draft 2021 budget.

Commissioner Anderson requested to leave the meeting. Commissioner Hospador chaired the remainder of the meeting.

REPORTS:

Commissioner Reports:

- Commissioner Swart noted she toured the District's facilities and reviewed processes followed by operators.

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2020-39, in the amount of \$15,844.23, was presented in full. *Commissioner Hospador moved to approve voucher 2020-39 in the amount of \$15,844.23. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented voucher 2020-38 for review

Commissioner Swart moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 2 aye votes and 0 nay votes, the meeting adjourned at 2:40 pm.

Respectfully Submitted By:

/S/ **Stacy Swart**

Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: **10-15-2020**