

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
September 17, 2020
Conducted Via Teleconference
Per State of Emergency Declared in Washington State and Mason County**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Commissioner A. Hospador, General Manager (GM) D. Carnahan, Project & Accounts Manager (PM) J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: None.

CORRESPONDENCE: GM noted he will discuss correspondence during the GM Report.

PRESENT AGENDA: *Commissioner Hospador moved to adopt the agenda as presented. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted.*

MINUTES: The minutes of the September 3, 2020 regular meeting were presented. *Commissioner Anderson moved to approve the minutes as presented. Commissioner Hospador seconded. Hearing 2 aye votes, 0 nay votes, and 1 abstention, the minutes were approved.*

REPORTS:

Commissioner Reports:

- Commissioner Hospador presented an article, “City Directs Lobbyists to Seek State Funding.”
- Commissioner Swart noted she ordered a book, “Small Town Perfect Storm.”

Water Board Bible Chapter Review: Commissioners reviewed and discussed Chapter Eight from the *Water Board Bible*.

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2020-37, in the amount of \$119,994.50, was presented in full. *Commissioner Hospador moved to approve voucher 2020-37 in the amount of \$119,994.50. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Monthly Financial Report:
 - PM presented the Monthly Financial Report for August 2020

General Manager’s Report: GM presented his report on current state of the District.

BUSINESS:

Approve Preliminary Capital Improvement Plan (CIP): GM presented the preliminary CIP working document to the commissioners.

Discuss Postponing Transition to Blended Rate Structure until 2022 Due to COVID-19: Commissioners discussed the possibility of postponing a transition to a rate structure based on water consumption.

Approve Budget Timeline: *Commissioner Swart moved to devote October regular meetings to budget talks. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the timeline is approved.*

Discuss/Approve Budget Presentation Method for 2021 Budget: *Commissioner Swart moved to modify budget presentation this year to video/brochure/online/FAQ page platform and not hold an in-person budget hearing to due to state of emergency. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, modification of budget presentation methods is approved.*

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 3:20 pm.

Respectfully Submitted By:

/S/ **Stacy Swart**
Signature

Stacy Swart, Secretary, Commissioner #3
Name and Title

Approved at the Regular Meeting of the Board on: **10-1-2020**