

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
August 6, 2020
Conducted Via Teleconference
Per State of Emergency Declared in Washington State and Mason County**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Commissioner A. Hospador, General Manager (GM) D. Carnahan, Project & Accounts Manager (PM) J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: None.

CORRESPONDENCE: GM noted email correspondence from a subscriber regarding the August newsletter.

PRESENT AGENDA:

- PM requested to add to Financial/Administrative Reports:
 - Bills to Be Reviewed: “Voucher 2020-32
 - “Monthly Billing Report”
- *Commissioner Swart moved to adopt the agenda as amended. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted.*

MINUTES: The minutes of the July 16, 2020 regular meeting were presented. *Commissioner Swart moved to approve the minutes as presented. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

The minutes of the July 23, 2020 special meeting were presented. *Commissioner Swart moved to approve the minutes as presented. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved.*

REPORTS:

Commissioner Reports: Commissioner Swart noted information from MRSC regarding the *Drinking Water State Revolving Fund (DWSRF)*.

Water Board Bible Chapter Review: Commissioners reviewed and discussed Chapter Six from the *Water Board Bible*.

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2020-31, in the amount of \$16,889.01, was presented in full. *Commissioner Swart moved to approve voucher 2020-31 in the amount of \$16,889.01. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*

- Bills to Be Reviewed:
 - PM presented Voucher 2020-30 for review
 - PM presented Voucher 2020-32 for review
- Monthly Billing Report:
 - PM presented the Monthly Billing Report for August 2020

BUSINESS:

Select Engineering Firm for Sewer System Plan: *Commissioner Hospador moved to select Century West Engineering to assemble a Sewer System Plan in fiscal year 2021. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, Century West Engineering was selected.*

Adopt Strategic Plan: *Commissioner Swart moved to adopt the Strategic Plan. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the Strategic Plan is adopted.*

Commissioner Swart moved to adjourn the meeting. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:10 pm.

Respectfully Submitted By:

/S/ **Stacy Swart**
Signature

Stacy Swart, Secretary, Commissioner #3
Name and Title

Approved at the Regular Meeting of the Board on: **8-20-2020**