

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
July 2, 2020
Conducted Via Teleconference
Per State of Emergency Declared in Washington State and Mason County**

MINUTES

PRESENT: President E. J. Anderson, Secretary S. Swart, Commissioner A. Hospador, General Manager (GM) D. Carnahan, Project & Accounts Manager (PM) J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: None.

CORRESPONDENCE: None.

PRESENT AGENDA: GM requested to add two business items:

- “14. Cancel 7/23/2020 Special Meeting”
- “15. Schedule Special Meeting”
- *Commissioner Swart moved to adopt the agenda as amended. Commissioner Anderson seconded. Hearing 2 aye votes and 0 nay votes, the agenda was adopted.*

MINUTES: The minutes of the June 18, 2020 regular meeting were presented. *Commissioner Anderson moved to approve the minutes as presented. Commissioner Swart seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved.*

REPORTS:

Commissioner Reports:

- Commissioner Swart noted her research regarding rate studies.
- Commissioner Swart noted research regarding water contaminants.

Water Board Bible Chapter Review: Commissioners tabled review.

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2020-27, in the amount of \$18,081.46, was presented in full. *Commissioner Swart moved to approve voucher 2020-27 in the amount of \$18,081.46. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills to Be Reviewed:
 - PM presented Voucher 2020-26 for review.

BUSINESS:

Rate Study Review: Commissioners discussed their research on rate studies.

Pass Resolution #2020-03 Establishing a Delinquent Account Payment Plan: *Commissioner Swart moved to approve Resolution #2020-03 with corrected title. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, Resolution #2020-03 was adopted.*

Approve Apprentice/Trainee Position and Budget Reallocation: *Commissioner Swart moved to approve. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the motion was approved.*

Review Proclamation 20-28.5: GM and Commissioners reviewed proclamation.

Cancel 7/23/2020 Special Meeting: *Commissioner Swart moved to cancel the special meeting scheduled for 7/23/2020. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the special meeting is canceled.*

Schedule Special Meeting: *Commissioner Anderson moved to schedule a special meeting on 7/23/2020 at 9:00 am via teleconference for the purpose of conducting a strategic planning workshop. Commissioner Swart seconded. Hearing 3 aye votes and 0 nay votes, the special meeting is scheduled.*

Commissioner Hospador moved to adjourn the meeting. Commissioner Anderson seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:30 pm.

Respectfully Submitted By:

/S/ **Stacy Swart**

Signature

Stacy Swart, Secretary, Commissioner #3

Name and Title

Approved at the Regular Meeting of the Board on: **7-16-2020**