

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
September 5, 2019
District Office, 772 E Chesapeake Drive, Shelton, WA 98584**

MINUTES

PRESENT: President C. Swenson, Secretary A. Hospador, Commissioner D. McNabb, General Manager (GM) D. Carnahan, District Clerk (Clerk) J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: No subscribers present.

CORRESPONDENCE: Clerk noted that 389 printed invoices with newsletters were mailed and that the emailed newsletter will also be sent.

PRESENT AGENDA: Clerk requested to add Voucher 2019-25 to Bill(s) submitted under financial reports. *Commissioner McNabb moved to adopt agenda as amended. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted as amended.*

MINUTES: The minutes of the August 15, 2019 regular meeting were presented. *Commissioner Hospador moved to approve the minutes as presented. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

The minutes of the August 5, 2019 special meeting were presented. *Commissioner Hospador moved to approve the minutes as presented. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as presented.*

REPORTS:

Commissioner Reports:

- Commissioner Hospador noted a bottled-water marketing campaign discouraging drinking water delivered through pipes
- The board discussed a review of chapter from the *Water Board Bible*

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2019-24, in the amount of \$15,516.97, was presented. *Commissioner Hospador moved to approve voucher 2019-24 in the amount of \$15,516.97. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*
- Bills Submitted for Review:
 - Voucher 2019-23, in the amount of \$4,098.39, was presented for review
 - Voucher 2019-25, in the amount of \$222.01, was presented for review

General Manager's Report

- David Carnahan presented his general manager's report on present state of the district.

BUSINESS:

Approve General Manager's Contract Amendment: *Commissioner Hospador moved to approve General Manager's contract amendment. Commissioner Swenson seconded. Hearing 3 aye votes and 0 nay votes, the General Manager's contract amendment was approved.*

Approval of Board Retreat Schedule: *Commissioner Swenson moved to schedule the September 21st board retreat from 10:00 am to 3:00 pm. Commissioner Hospador seconded. Hearing 3 aye and 0 nay votes, the board retreat is scheduled to begin at 10:00 am and conclude by 3:00 pm.*

Approve Refreshment Expense for Board Retreat: *Commissioner Hospador moved to approve refreshment expenses up to \$100 for the board retreat. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the expenses are approved.*

Commissioner Hospador moved to adjourn the meeting. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:30 pm.

Respectfully Submitted By:



Signature

Andrew Hospador, Secretary

Name and Title

Approved at the Regular Meeting of the Board on: 9-19-19