

**HARTSTENE POINTE WATER-SEWER DISTRICT  
REGULAR MEETING of the BOARD OF COMMISSIONERS  
April 4, 2019  
District Office, 772 E Chesapeake Drive, Shelton, WA 98584**

**MINUTES**

**PRESENT:** Secretary A. Hospador, Commissioner D. McNabb, General Manager (GM) D. Carnahan, District Clerk (Clerk) J. Sartori. President R. Scarola absence was scheduled.

**CALL TO ORDER:** The meeting was called to order at 1:00 pm.

**SUBSCRIBER REMARKS:** No subscribers present.

**CORRESPONDENCE:**

- Clerk noted email correspondence with Wittenberg CPA expressing appreciation of services provided by assigned accountant. Mr. Wittenberg's response thanked us for providing feedback.

**PRESENT AGENDA:**

- *Commissioner Hospador moved to adopt agenda as presented. Commissioner McNabb seconded. Hearing 2 aye votes and 0 nay votes, the agenda was adopted as presented.*

**MINUTES:** The minutes of the March 21, 2019 regular meeting were presented. *Commissioner Hospador moved to approve the minutes as presented. Commissioner McNabb seconded. Hearing 2 aye votes and 0 nay votes, the minutes were approved as presented.*

**REPORTS:**

**Commissioner Reports:**

- Commissioners noted an upcoming AWWA conference in Vancouver, WA.

**Financial/Administrative Report:**

- Bills to Be Authorized:
  - Voucher 2019-08, in the amount of \$18,952.72, was presented. *Commissioner Hospador moved to approve voucher 2019-08 in the amount of \$18,952.72. Commissioner McNabb seconded. Hearing 2 aye votes and 0 nay votes, the voucher was approved.*

**General Manager's Report**

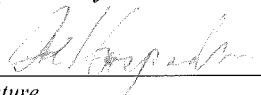
- David Carnahan presented his general manager's report on present state of the district.

**BUSINESS:**

**Discuss/Approve Annual Maintenance Agreement:** *Commissioner Hospador moved to authorize annual maintenance agreement contract with ES West Coast LLC and authorized GM to get an updated quote for a refurbished portable generator. Commissioner McNabb seconded. Hearing 2 aye votes and 0 nay votes, the contract was approved.*

*Commissioner Hospador moved to adjourn the meeting. Commissioner McNabb seconded. Hearing 2 aye votes and 0 nay votes, the meeting adjourned at 1:52 pm.*

Respectfully Submitted By:

  
Signature

Andrew Hospador,  
Secretary, Board of Commissioners  
Name and Title

Approved at the Regular Meeting of the Board on: 4-18-19