

**HARTSTENE POINTE WATER-SEWER DISTRICT
REGULAR MEETING of the BOARD OF COMMISSIONERS
January 3, 2019
District Office, 772 E Chesapeake Drive, Shelton, WA 98584**

MINUTES

PRESENT: President R. Scarola, Secretary A. Hospador, Commissioner D. McNabb, General Manager (GM) D. Carnahan, District Clerk J. Sartori.

CALL TO ORDER: The meeting was called to order at 1:00 pm.

SUBSCRIBER REMARKS: No subscribers present.

CORRESPONDENCE: District clerk noted that bills are to be sent out this week and presented newsletter.

PRESENT AGENDA: *Commissioner McNabb moved to accept the agenda as presented. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the agenda was adopted.*

MINUTES: The minutes of the December 20, 2018 regular meeting were presented. Commissioner Scarola noted he wanted to add “around-the-clock” qualifier to “extra work.” *Commissioner McNabb moved to approve the minutes as amended. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the minutes were approved as amended.*

REPORTS:

Commissioner Reports:

- Commissioner McNabb presented an email about upcoming WASWD Commissioners Workshop.
- Commissioner Hospador noted a Washington Post article about clean water. He presented another article, “Most Water Utilities Are In the Red, Study Finds.”

Financial/Administrative Report:

- Bills to Be Authorized:
 - Voucher 2019-01, in the amount of \$20,774.20, was presented. *Commissioner Hospador moved to approve voucher 2019-01 in the amount of \$20,774.20. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the voucher was approved.*

General Manager’s Report: David Carnahan presented his General Manager’s Report of present status of the district.

BUSINESS:

Elect Officers for 2019: *Commissioner Hospador moved to draft resolution for next meeting to re-elect R. Scarola as president and remain as secretary. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the motion passed. President Scarola appointed D. McNabb as audit commissioner.*

Set Time and Place for 2019 Board of Commissioners Meetings: *Commissioner McNabb moved to keep meetings at district office on the first and third Thursdays of each month. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the motion passed.* Commissioner Scarola suggested commissioners consider holding quarterly meetings at HPMa clubhouse or hold special meetings for large projects.

Discuss Allocating Time for Agenda Items: Commissioners determined there was no need for discussion on this item.

Discuss Memorandum of Understanding: Commissioners discussed minor edits to make to memorandum and agreed to draft a final memorandum to be approved at next meeting.

Discuss RH2 Invoices: *Commissioner Hospador moved to pay invoice #71886 in the amount of \$1,392.68. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the invoice is approved for payment.*

Commissioner Hospador moved to dispute invoice #71885 as the invoice was sent over a year following work performed. Commissioner McNabb seconded. Hearing 3 aye votes and 0 nay votes, the motion passed.

Discuss Commissioner Compensation: Commissioners discussed what are appropriate per-diem tasks.

Commissioner McNabb moved to adjourn the meeting. Commissioner Hospador seconded. Hearing 3 aye votes and 0 nay votes, the meeting adjourned at 2:25 pm.

Respectfully Submitted By:



Signature

Robert Scarola, President

Name and Title

Approved at the Regular Meeting of the Board on: 1-17-19