



# Newsletter

January/February 2015

## Commissioners

Mary Alice Cary

Commissioner2@hpwatersewer.com

Roger Ray

Commissioner3@hpwatersewer.com

Nancy Nelson

Commissioner1@hpwatersewer.com

## District Office

772 Chesapeake Dr.  
Shelton, WA 98584  
(360) 427-2413  
info@hpwatersewer.com  
www.hpwatersewer.com

General Manager/Water Manager,  
Mont Jeffreys  
gm@hpwatersewer.com

Waste Water Operator,  
George Campbell

## Customer Service

### Account information

7:30 am - 4:00 pm  
(360) 876-2545,  
customer\_service@wsud.us

**24 Hour Emergency**  
**(360) 876-2545**

Board of Commissioners meetings are held on the 2<sup>nd</sup> & 4<sup>th</sup> Thursdays of the month at 1 PM in the District Office. All meetings are open to the public.

Hartstene Pointe Water-Sewer District is not associated with or governed by the Hartstene Pointe Maintenance Association. Please direct water-sewer service related questions to HPWSD.

Hartstene Pointe Water-Sewer District is an equal opportunity provider and employer.

## 2015 Budget Adopted

At the November 13th meeting the Board of Commissioners adopted the District's 2015 annual budget.

### 2015 Budget At-a-Glance:

	2015 Budget	2016 Projections	2017 Projections	2018 Projections
<b>Total Funds Beginning Balance</b>	<b>\$546,138</b>	<b>\$355,454</b>	<b>\$297,023</b>	<b>\$182,405</b>
Revenues:				
Operating Revenues	521,268	522,378	523,489	524,510
Debt Proceeds	595,000	0	0	0
<b>Total Revenues</b>	<b>\$1,116,268</b>	<b>\$522,378</b>	<b>\$523,489</b>	<b>\$524,510</b>
Expenditures:				
Commissioner Pay/FICA	12,518	12,518	12,518	12,518
Supplies	35,350	23,809	20,975	21,394
Services	328,108	330,406	305,937	312,056
Intergovernmental	21,787	27,886	17,487	17,837
Debt Service & Transfers	121,190	121,190	121,190	121,190
Capital Expenditures	193,000	65,000	160,000	100,000
Financed Capital Expenditures	595,000	0	0	0
<b>Total Expenditures</b>	<b>\$1,306,953</b>	<b>\$580,809</b>	<b>\$638,107</b>	<b>\$584,995</b>
<b>Net Loss</b>	<b>(\$190,685)</b>	<b>(\$58,431)</b>	<b>(\$114,618)</b>	<b>(\$60,485)</b>
<b>Total Funds Ending Balances</b>	<b>\$355,453</b>	<b>\$297,023</b>	<b>\$182,405</b>	<b>\$121,920</b>

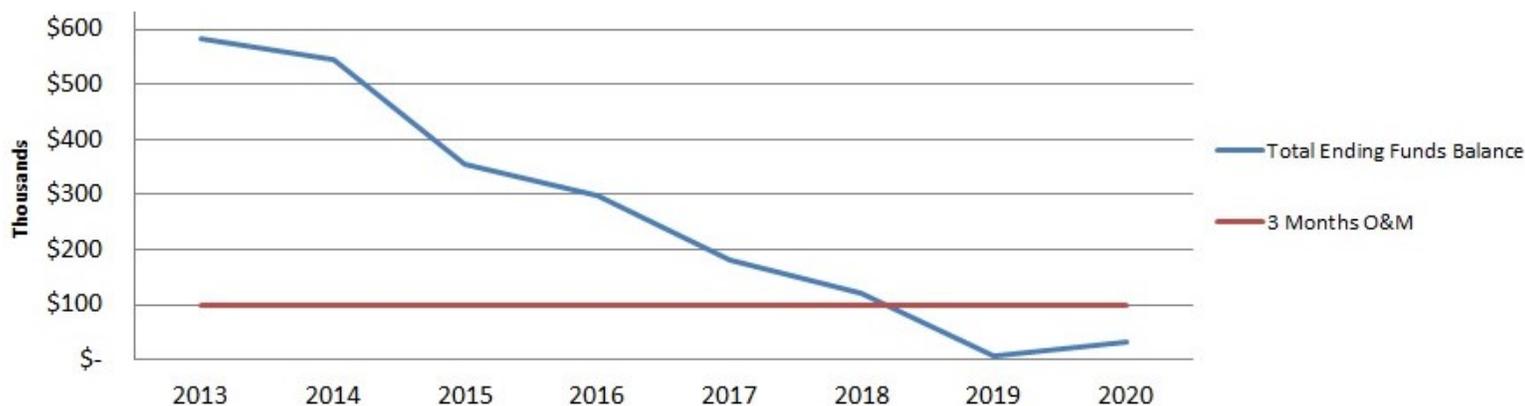
There is a 3% decline in operating expenditures between the 2014 and 2015 budgets, despite rising costs in electricity, insurance, and other expenditures.

The Water Treatment Upgrade Project will be wrapping up in 2015. The District's first annual payment on the project loan, estimated at \$40,000, will be due in October, increasing the District's annual Debt service obligations by 50%.

(continued on next page)

# 2015 Budget Adopted (continued)

The District has been working to keep costs down, however, due to ongoing efforts to address deferred maintenance and capital improvement, there is a projected net loss for the second year in a row. This trend persists in the six-year financial projections for the District at the current service rates. There will not be a rate increase for 2015, however the District will need to address its declining cash balance in its 2016 Budget planning.



For a copy of the complete 2015 Budget, visit the District website, [www.hpwatersewer.com](http://www.hpwatersewer.com), call the District Office at (360) 427-2413, or you may send an email request to [info@hpwatersewer.com](mailto:info@hpwatersewer.com).

## Public Works Board Training

Commissioner Nancy Nelson and the District's Accounting and Administrative Services Manager, Miceal Carnahan, recently attended a free training put on by the Washington Public Works Board. Topics covered in the training included budgeting, rate studies, creative infrastructure funding, and energy efficiency. Both of the District's attendees agreed that it was a very valuable training, providing fresh ideas and insights for water/sewer system management.

The District is continually seeking out training opportunities such as this one to keep up-to-date on regulations and requirements as well as industry best practices and sound financial management. The commissioners and managers will be attending The Washington Association of Sewer and Water District's annual Commissioner's Workshop later this month.

## Please Report Leaks



Reports of water leaks from residents often save the District many hours and resources attempting to locate leaks and treating large amounts of wasted water. If you suspect a water leak around your property or observe a possible leak while you are out and about in the community, please call the District

Office at (360) 427-2413 or send an email to [gm@hpwatersewer.com](mailto:gm@hpwatersewer.com).

## District Receives Refund

The District's Accounting and Administrative Services Manager, while studying the State's WACs regarding Public Utility Taxes, discovered that the District, since its inception, had been paying too much to the state in excise taxes. The District was able to amend its state tax returns from 2010 through 2014. The total refund amount received by the District for the amended filings totaled \$26,592.29 plus \$935.08 total interest.

Additionally, going forward the District will pay approximately \$7,000 less every year in state taxes, a 33% reduction.

## Please Don't Leave Water Running

As a reminder, some online articles may suggest leaving a faucet in your home turned on, maintaining water flow through the pipes to keep them from freezing. We ask that you do not follow this advice as it may not be enough to avoid property damage and wastes hundreds of thousands of gallons of water, taxing our water system.

### Drippy the Droplet's Water-Saving Tip:

***"Put an inch or two of sand or pebbles inside each of two plastic bottles to weigh them down. Fill the bottles with water, screw the lids on, and put them in your toilet tank, safely away from the operating mechanisms. This may save ten or more gallons of water per day."***

Watch for more of Drippy's tips in future newsletters and on the District website, [hpwatersewer.com](http://hpwatersewer.com).

**Reminder: The District Office does not maintain regular office hours, but voicemails will be returned within 24 hours. Call our 24 Hour Emergency Number, (360) 876-2545, if you experience problems with your service.**